

## Chemotherapy Nurses Meeting

Notes/Minutes of **Chemotherapy Nurses Meeting** held on **Wednesday 15 October, 12pm – 2pm** at **South West House**.

Those Present:	Charlotte Overney (CO) - Chair	North Devon
	Rachel Herrington (RH)	UH Bristol
	Rebecca Toghil (RT)	NBT Bristol
	Alison Hatton (AH)	Weston Area Health Trust
	Alison Snell (AS)	Taunton and Somerset
	Sarah Wellington (SW)	Plymouth
	Maria Grosvenor (MG)	Yeovil
	Emma Thoms (ET)	North Devon
Apologies:	Helen Dagger (HD)	RDE
	Sam Brenton (SB)	South Devon

**Action:**

### 1 INTRODUCTIONS & APOLOGIES FOR ABSENCE

1.1 Apologies for the meeting were noted, as above.



Notes of meeting of the ASWCS Chemoth

### 2 ASWCN FEEDBACK – See minutes



Notes of Meeting of the ASWCS may 2014

2.1 Updates questions for annual refresher. **AH will email CO questions agreed so can share full document.**

**AH**

2.2 Education from UWE to discuss education keen to put credits onto training. Discussion of Clinical incidents with units

2.3 Extravasation from PiCC in Yeovil- pt no complications. Line had small hole in line company had no feedback from company. Line didn't go to company for tests. Groshong line no problems previously. Used lines for years. Easy line to insert. Clinical incident review. Patient had bad veins and line placed for carboplatin.

3 **PCN - feedback ( See minutes from PCN)**



Notes 20th May  
2014.doc



Lead chemotherapy  
nurses AON mtg sept

4 **Algorithms**

4.1 Need to ensure nurses involved in the agreement of local protocols. **CO to email JM Before next meeting** **CO**

5 **Education**

5.1 Need to get annual updates ASAP Once CO has all questions will pull together a document to share and produce a document to use by end of October.

**AH to send chemo questions to CO by end of week** **AH**

**CO produce a document by end of Oct** **CO**

5.2 Concerns around IT marking the workbooks as need complex questions and answers. Competencies require marking by Chemo Leads nurses

5.3 New starters. At Bristol do 1:1 training and a few study days with competencies. Taunton have competencies. All to share new starter competencies so we can look at producing a network workbook. Annual review on competencies. Record sheet at use in Taunton and annual practical review. CO to attempt to produce a new starter competency document for use by next meeting in February 2015. All share competencies and CO will attempt to create a shared document for South west to use for new staff and annual competencies review.

**All to share new starter competencies by end of November** **ALL**

**CO to produce documents for competencies for Feb meeting** **CO**

5.4 ET - Practice developer at previous a trust. All chemo nurses attend 1 day a year and run 4 study days a year. All must attend 1 at year with written test at end of practice review and signed off by chemo practice facilitator. At ND closing unit for one day for all to attend a up date. Work towards one document. **ET will share all the documents.** **ET**

6 **New Treatments**

No Update

**7 Peer Review**

On hold at present as not sure the future of the peer review team. Possibly go to CQC.

**8 AOB**

8.1 No HCA assessments for chemotherapy across the network.  
**SB to share South Devon band 4 papers before end of October.**

**SB**

8.2 Some areas looking at band 3 doing telephone triage day before treatment. Already seen Dr then telephone triage day before using UKONs tool. ND just looking at same and band 5 doing.

This will reduce wastage and waiting times for patients

8.3 RT @ NBT - using scheduling system on chemo care. Can add interventions for any patient IT systems across the networks. Yeovil looking at EPR with North Devon and Gloucester. All documentation at Yeovil done on electronic mosaic system. Not all wards have access and similar across the trusts.

8.4 SW discussed health and safety re gowns and PPE. At Plymouth they are discussing nurses drawing up drugs and the absorption of Drugs for patients and nurses. Looking at closed spike systems to use in pharmacy and nurses areas. Research done by local pharmacist shows Areas contaminated with chemo. Health and Safety looking at transfer of chemo everywhere. SW will share all data and literature of research and studies of contamination. All research supports chemo gowns for non-spiking systems. Agree that **SW, ET and RH will pull together the evidence to produce a paper** to present as a Network paper to implement closed systems to health and safety and trust boards for agreement. Suggest talking to SB as they use a closed system at South Devon already

**SW, ET and RH**

8.5 Disposable burns bins - **Yeovil and Western to share what burn bins they use with ALL.**

8.6 Patient chemotherapy survey - issues around oral chemo. All share the action plans. Look at producing AS will take on this piece of work to produce a network wide patient satisfaction survey.

- 8.7 National productivity plans - need clarity around this. **CO to request Clarity from Liz Toy in regards to this.** **CO**
- 8.8 SACT - data upload is variable across trusts. Consultants rated from SACT data with mortality. Mandatory fields so it is in their best interest to complete the correct fields on Chemo care
- 8.9 CPoRT being used at Weston. In main meeting agreed CPORT not fit for purpose.
- 8.10 All share cap and demand regimens times nurse and chair times at next meeting **CO to put on agenda for next meeting** **CO**
- 8.11 Acute oncology teams doing follow up calls, visiting ward patients, taking work off chemo nurses, at Yeovil and Bristol. Some areas finding AOS not made a difference to their workload.
- 8.12 Issues at Yeovil regarding MSSC pathway.
- Agreed next meeting to attend again for 2 hours.
- Next meeting Wednesday 11 February 2015**